

# Housing Authority of the City of Madera



205 North G Street • Madera, CA 93637 • (559) 674-5695 • Fax: (559) 674-5701 • TTY: 711 • [www.maderaha.org](http://www.maderaha.org)

## **MINUTES OF THE APRIL 22, 2024 SPECIAL MEETING OF THE HOUSING AUTHORITY OF THE CITY OF MADERA**

### **CALL TO ORDER:**

The Special Meeting of the Housing Authority for the City of Madera held on April 22, 2024, was called to order by Chairperson Elsa Mejia at 6:02 p.m.

The meeting was held in person at the City of Madera Council Chambers, located at 205 West 4th Street, Madera, CA 93637, pursuant to California AB 361, AB 2449, and CA Govt. Codes §§ 54953 and 54954.2. The meeting was made available simultaneously to the public via Zoom.

### **COMMISSIONERS PRESENT:**

Chairperson Elsa Mejia	(In Person at the City of Madera Council Chambers)
Commissioner Artemio Villegas	(In Person at the City of Madera Council Chambers)
Commissioner Jose Rodriguez	(In Person at the City of Madera Council Chambers)
Commissioner Cece Gallegos	(In Person at the City of Madera Council Chambers)

### **COMMISSIONERS ABSENT:**

Vice-Chairperson Anita Evans  
Commissioner Steve Montes  
Commissioner Santos Garcia

### **GUESTS/STAFF PRESENT:**

HACM Interim Executive Director Blanca Mendoza-Navarro (In Person)  
HACM Executive Administrative Assistant Giselle Flores (In Person)  
HACM Legal Counsel Emilio J. Huerta (Via Zoom)  
HACM Financial Manager Alex Estrada (Via Zoom)  
HACM Maintenance Manager Jared Garza (In Person)

**INVOCATION:**

None.

**PLEDGE OF ALLEGIANCE**

Chairperson Elsa Mejia led the Pledge of Allegiance.

**MOTION TO APPROVE MEETING AGENDA:**

Commissioner A. Villega moved to approve the April 22, 2024, proposed Special Meeting agenda, as posted on April 19, 2024. Commissioner J. Rodriguez seconded the motion. The motion passed unanimously:

AYES: (4) Chairperson Elsa Mejia  
Commissioner Cece Gallegos,  
Commissioner Jose Rodriguez, and  
Commissioner Artemio Villegas

NAYES: (0)

ABSENT: (3) Commissioner Steve Montes,  
Vice Chairperson Anita Evans, and  
Commissioner Santos Garcia

**PUBLIC COMMENT:**

There were no comments from the public in attendance nor via zoom.

A. **WORKSHOPS:** None.

B. **CONSENT CALENDAR:** None.

**C. RESOLUTIONS, AGREEMENTS, BIDS, HEARINGS, AND/OR PETITIONS:**

**C-1: Motion To Approve Proposed Resolution No. 1291 of the Housing Authority of the City of Madera to consider approval to enter into contract for rehabilitation project at Pomona Ranch, Migrant Center.**

Jared Garza, Maintenance Manager presented proposed Resolution #1291 to request approval from the Board of Commissioners to award the contract for rehabilitation work of the unit lights, cabinet, and countertop repair at Pomona Ranch Migrant Center to RMC Enterprises, Inc. Mr. Garza advises that the Agency received a total of three (3) bids from qualified proposers and determined that they would move forward with RMC Enterprises Inc. who proposed \$405,740.35 as they were the most responsive and responsible.

Commissioner J. Rodriguez asked if we had sufficient grant money in our budget to take care of the rehabilitation work.

Interim Executive Director stated that we have a grant that was allocated from OMS of \$600,000 for projects at Pomona.

There were no comments from the public in attendance nor via zoom.

Commissioner C. Gallegos moved to approve Item C-1, proposed Resolution #1291. Commissioner A. Villegas seconded the motion. The motion passed unanimously.

AYES: (4) Chairperson Elsa Mejia  
Commissioner Cece Gallegos,  
Commissioner Jose Rodriguez and  
Commissioner Artemio Villegas

NOES: (0)

ABSENT: (3) Vice-Chairperson Anita Evans,  
Commissioner Steve Montes, and  
Commissioner Santos Garcia

**D. WRITTEN COMMUNICATIONS:**

No written communications to report.

**E. ADMINISTRATIVE REPORTS:**

No administrative reports.

**F. EXECUTIVE DIRECTOR REPORT:**

No Executive Director Report.

**G. COMMISSIONER REPORTS:**

No commissioner reports.

**H. CLOSED SESSION:**

The Board of Commissioners temporarily adjourned from open session and met in closed session with Legal Counsel Emilio J. Huerta to discuss the following items:

**H-1:** Employee personnel matters pursuant to CA Govt. Code Section 54957(b)(1).

Upon the return from Closed Session, Legal Counsel Emilio Huerta reported that there was nothing to report.

**I. ADJOURNMENT:**

Chairperson E. Mejia announced that the next regularly monthly scheduled meeting of the Board of Commissioners will be held on Wednesday, May 8, 2024, at 6 p.m., in the City of Madera Council Chambers.

The meeting was adjourned at 6:30 p.m.

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**CERTIFICATE OF THE BOARD OF COMMISSIONERS**

The undersigned hereby certifies that the foregoing April 22, 2024, Special Board Meeting Minutes of the Housing Authority of the City of Madera (HACM) were reviewed and approved by the Housing Authority of the City of Madera's Board of Commissioners at a duly noticed meeting on May 8, 2024, where a quorum was present in accordance with the HACM Bylaws.

Executed on this 8<sup>th</sup> day of May 2024.

By: \_\_\_\_\_  
Giselle Flores, Executive Administrative Assistant  
Housing Authority of the City of Madera