

Housing Authority of the City of Madera



205 North G Street • Madera, CA 93637 • (559) 674-5695 • Fax: (559) 674-5701 • TTY: 711 • www.maderaha.org

AMENDED REGULAR MEETING OF THE HOUSING AUTHORITY OF THE CITY OF MADERA

Notice and Agenda

6:00 PM
Wednesday, March 08, 2023

Madera City Hall
Council Chambers
205 W. 4th Street
Madera, CA 93637

This meeting of the Board of Commissioners of the Housing Authority of the City of Madera will be open to the public. Members of the public may comment on agenda items at the meeting in person or remotely through an electronic meeting by logging onto Zoom at:

<https://cityofmadera.zoom.us/j/4566051574?pwd=eVYyMWRvV2FncXJIWEptbTRDQVVIZz09>

or by dialing (669) 900-6833 and entering Meeting ID No: 456 605 1574.

Written material related to an agenda item for the open session of this meeting which has been distributed by the Board of Commissioners less than 72 hours before this scheduled meeting and is available for inspection during normal business hours at the Housing Authority of the City of Madera office located at 205 N G Street, Madera, CA 93637.

Comments will also be accepted via email at mlopez@maderaha.org or by regular mail at 205 N G Street, Madera, CA 93637, Attention Marisela Lopez.

The meeting room is accessible to the physically disabled and the services of a translator can be made available upon request. This, and any other accommodation, for the disabled, signers, assistive listening devices, or translation services needed to facilitate an individual's participation in this public meeting should be made at least seventy-two (72) hours prior to the meeting. Please contact the City of Madera's Human Resources Dept. at (559) 661-5400, Ext. 8704 or the Housing Authority at (559) 674-5695 Ext. 222 between the business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday. Those who are hearing impaired may call 711 or 1.800.867.4323 for a TTY Relay Service.

CALL TO ORDER:

Chairperson Artemio Villegas

ROLL CALL:

Vice-Chairperson Anita Evans,
Commissioner Cece Gallegos,
Commissioner Jose Rodriguez,
Commissioner Santos Garcia
Commissioner Steve Montes and
Commissioner Elsa Mejia

INVOCATION: Marc Unger. First Baptist Church

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Board of Commissioners on items which are within the subject matter jurisdiction of the Housing Authority. Speakers shall be limited to three (3) minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold their comment until that item is called. Comments regarding items listed for "Public Hearing" on the Agenda, should be held until the Public Hearing is opened. The Board is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Board does not respond to a public comment at this time.

A. WORKSHOPS:

None.

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Commission may request that an item be removed from the Consent Calendar and such item will be considered separately.

B-1 APPROVAL OF REGISTER OF AUDITED DEMANDS JANUARY & FEBRUARY 2023

B-2 APPROVAL OF JANUARY 11, 2023, BOARD MEETING MINUTES

C. HACM BYLAWS: Attorney Emilio J. Huerta

C-1 HACM BYLAWS' RESOLUTION 615 – ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

C-2 APPOINTMENT OF BYLAWS COMMITTEE

D. RESOLUTIONS, AGREEMENTS, BIDS, HEARINGS, AND/OR PETITIONS:

D-1 RESOLUTION #1236 OF THE HOUSING AUTHORITY OF THE CITY OF MADERA AUTHORIZING THE 2023 AGENCY HOUSING CHOICE VOUCHER ADMIN. PLAN.

- D-2 RESOLUTION #1237 OF THE HOUSING AUTHORITY OF THE CITY OF MADERA AUTHORIZING THE 2021-2022 FINANCIAL AUDIT CONTRACT.
- D-3 RESOLUTION #1238 OF THE HOUSING AUTHORITY OF THE CITY OF MADERA AUTHORIZING THE 2023 ANNUAL AGENCY HOUSING PLAN.
- D-4 RESOLUTION #1239 OF THE HOUSING AUTHORITY OF THE CITY OF MADERA AUTHORIZING THE DESIGNATION OF EXECUTIVE DIRECTOR RENEE A. WRIGHT, CHAIRPERSON ARTEMIO VILLEGAS AND FINANCIAL SERVICES MANAGER, BETTY GONZALEZ, AS A PERSON WITH CHECK SIGNING AUTHORITY FOR LAIF INVESTMENT ACCOUNT.
- D-5 RESOLUTION #1240 OF THE HOUSING AUTHORITY OF THE CITY OF MADERA AUTHORIZING REMOVAL OF JOSE RODRIGUEZ, DIANA BEZA MARTINEZ, SALLY J. BOMPRESZI, SARA ANN BROOKES, STEVE MONTES AND JUA XIONG, AS SIGNERS FROM CITIZEN BUSINESS BANK ACCOUNTS: 5108152, 5108020, AND 5107067.
- D-6 RESOLUTION #1241 OF THE HOUSING AUTHORITY OF THE CITY OF MADERA AUTHORIZING ADDING EXECUTIVE DIRECTOR MS. RENEE A. WRIGHT; FINANCIAL SERVICE MANAGER, MS. BETTY GONZALEZ AND USDA, ROLLIN BROSSART AS AUTHORIZED SIGNERS ON HACM'S CITIZEN BANK ACCOUNT: 5108152, 5108020, AND 5107067.

E. WRITTEN COMMUNICATIONS: Marisela Lopez, Executive Administrative Assistant

F. ADMINISTRATIVE REPORTS: Renee Wright, Executive Director

F-1: Monthly Housing Activity Report

	23-Jan	23-Feb	23-Mar	23-Apr	23-May	23-Jun	23-Jul	23-Aug	23-Sep	23-Oct	23-Nov	23-Dec
Section 8	Section 8											
Households Assisted	733	755										
YTD Lease Up projection	91%	94%										
MTD HAP Expenses	385,910	\$346,843										
Waiting List	842	842										

Public Housing	Public Housing											
Vacancies	4	2										
Waiting List	2810	2910										
Unit Turnover	46	31										
Farm Labor	Farm Labor											
Vacancies	0	0										
Waiting List	16	23										

Unit Turnover	0	0											
Maintenance	MAINTENANCE												
Public Housing	Public Housing												
Open Work Orders	21	14											
Average days	11	10											
Farm Labor	Farm Labor												
Open Work Orders	12	15											
Average days	39	19.5											

G. **EXECUTIVE DIRECTOR REPORT:** Renee Wright, Executive Director

H. **COMMISSIONER REPORTS:**

I. **CLOSED SESSION:** Attorney Emilio J. Huerta

The Board of Commissioners will adjourn into closed session to discuss the following items

I-1 Employee personnel matters pursuant to CA Govt. Code Section 54957(b)(1).

I-2 Potential litigation pursuant to CA Govt. Code Section 54956.9(d)(4)


J. **ADJOURNMENT:**

The next Regular Monthly Meeting will be Wednesday, April 12, 2023, at 6 p.m., at the City of Madera, Council Chambers.

Certificate of Posting

I, Marisela Lopez, declare under penalty of perjury the laws of the State of California, that I am an employee of the Housing Authority of the City of Madera, and that I posted the above **March 02, 2023**. Agenda for the Regular meeting of the Housing Authority of the City of Madera’s Board of Commissioners, near the front entrance of the office of Housing Authority located at 205 North G Street, Madera, CA 93637, and at the front entrance of the Madera City Hall, located at 205 W. 4th Street, Madera, CA 93637, at or about 4:45 a.m. / p.m.

Executed this 02, day of March 2023.


 Marisela Lopez, Executive Administrative Assistant
 Housing Authority of the City of Madera