

Housing Authority of the City of Madera



205 North G Street • Madera, CA 93637 • (559) 674-5695 • Fax: (559) 674-5701 • TTY: 711 • www.maderaha.org

MINUTES OF THE DECEMBER 14, 2022 REGULAR MEETING OF THE HOUSING AUTHORITY OF THE CITY OF MADERA

CALL TO ORDER:

The December 14, 2022, Regular Monthly Meeting of the Housing Authority for the City of Madera was called to order by Vice-Chairperson, Artemio Villegas at 6:00 p.m.

The meeting was held via Zoom pursuant to California Assembly Bill AB 361, California Government Code Section 54953, and simultaneously in person at the City of Madera Council Chambers, located at 205 West 4th Street, Madera, CA 93637.

COMMISSIONERS PRESENT:

Vice-Chairperson Artemio Villegas (In Person at the City of Madera Council Chambers)
Commissioner Cece Gallegos (In Person at the City of Madera Council Chambers)
Commissioner Jose Rodriguez (In Person at the City of Madera Council Chambers)
Commissioner Anita Evans (In Person at the City of Madera Council Chambers)
Commissioner Steve Montes (In Person at the City of Madera Council Chambers)
Commissioner Elsa Mejia (In Person at the City of Madera Council Chambers)

COMMISSIONERS ABSENT:

Chairperson Santos Garcia (Absent)

GUESTS/STAFF PRESENT:

HACM Executive Director Renee Wright (In Person)
HACM Executive Secretary Marisela Lopez (In Person)
HACM Legal Counsel Emilio J. Huerta (In Person)
HACM Compliance Technician/ Housing Programs Lead Blanca Navarro Mendoza (In Person)
HACM FSS/ROSS Coordinator/Leticia Massoyan (In Person)

INVOCATION:

The invocation was given by Rev. Sam Neely III, Associated Minister, Mount Zion Missionary Baptist Church

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Executive Director, Renee Wright.

1/4/2023 2:19 PM

Attorney Emilio J. Huerta spoke regarding the need to amend the agenda with regards to Item D-2 and clarified that until January 1, 2023, the reoccurring authorization to meet zoom tele-conferencing will expire pursuant to AB 2449.

Commission Rodriguez moved to approve the said amendments to D-2. Commissioner Anita Evans second the motion.

MOTION TO APPROVE MEETING AGENDA:

Commissioner Steve Montes moved to approve the December 14, 2022, proposed meeting agenda, as amended, and posted on December 09, 2022. Commissioner Jose Rodriguez seconded the motion. The motion passed unanimously:

AYES:(6) Vice-Chairperson Artemio Villegas
Commissioner Cece Gallegos,
Commissioner Jose Rodriguez
Commissioner Anita Evans,
Commissioner Steve Montes, and
Commissioner Elsa Mejia

NOES: (0)

ABSENT: (1) Chairperson Santos Garcia

ABSTAIN: (0)

PUBLIC COMMENT: There were no comments from the public.

A. APPROVAL OF MEETING MINUTES:

A-1 Commissioner Steve Montes moved to approve the November 09, 2022, Regular Meeting Minutes. Commission Jose Rodriguez seconded the motion. The motion passed unanimously.

AYES:(6) Vice-Chairperson Artemio Villegas
Commissioner Cece Gallegos,
Commissioner Jose Rodriguez
Commissioner Anita Evans,
Commissioner Steve Montes, and
Commissioner Elsa Mejia

NOES: (0)

ABSENT: (1) Chairperson Santos Garcia

ABSTAIN: (0)

B. PRESENTATIONS:

B-1 Executive Director Renee Wright stated today was the final day of managing the MORES property.

Attorney Emilio J. Huerta asked if the close out included Yosemite Manor?

Executive Director Renee Wright stated "Yes". Yosemite Manor and B Street.

Commissioner Gallegos asked if Renee received the questions sent to her via email. Executive Director Renee Wright stated "Yes". She briefly addressed questions.

C. **WORKSHOP**: No workshops were conducted.

D. **CONSENT CALENDAR**:

Matters listed under the Consent Calendar are considered routine and were enacted by a single motion and single vote. There was no separate discussion of any of the listed items.

D-1 Approval of Register of Audited Demands August 2022.

D-2 Approval of the City of Madera remote tele-conferencing of all HACM Board of Commissioner meeting commencing November 09, 2022, to December 14, 2022.

Motion to Approve Consent Calendar

Commissioner Steve Montes moved to approve the above listed item D-2, and Commissioner Jose Rodriguez seconded the motion. The motion passed unanimously:

AYES:(5) Vice-Chairperson Artemio Villegas
Commissioner Cece Gallegos,
Commissioner Jose Rodriguez
Commissioner Anita Evans,
Commissioner Steve Montes, and
Commissioner Elsa Mejia

NOES:(0)

ABSENT: (1) Chairperson Santos Garcia

ABSTAIN: (0)

Commissioner Cece Gallegos was opposed to item D-1 she stated she wanted to know about the lift station upgrade. It was approved from the reserved cash fund per USDA. She wants more information on the Audit demands.

Motion to Approve Item D-1 Approval of Register of Audited Demands November 2022.

Commissioner Jose Rodriguez moved to approve item D-1. Commissioner Anita Evans seconded the motion. The motion passed unanimously:

AYES:(5) Vice-Chairperson Artemio Villegas
Commissioner Cece Gallegos,
Commissioner Jose Rodriguez

Commissioner Anita Evans,
Commissioner Steve Montes, and
Commissioner Elsa Mejia

NOES: (0)

ABSENT: (1) Chairperson Santos Garcia

ABSTAIN: (0)

PUBLIC COMMENT: There were no comments from the public nor Via Zoom.

E. RESOLUTIONS, AGREEMENTS, BIDS, HEARINGS, AND/OR PETITIONS:

No Resolutions, Agreements, BIDS, Hearings, and /or Petitions for December 14, 2022 Board Meeting.

F. WRITTEN COMMUNICATIONS:

No written communications were received.

G. ADMINISTRATIVE REPORTS:

HACM Executive Director Renee Wright provided the following administrative report.

G-1: Monthly Housing Activity Report:

Ms. Wright presented the Housing Report informing Commissioners that we have housed 10 families for our HCV program. For PH we housed 4 families. For Farm Labor we had one family move in.

No public comment.

H. EXECUTIVE DIRECTOR REPORT:

HACM Executive Director Renee Wright provide the following reports:

She reiterated the housing numbers. We are hoping to get more vouchers. We are continuing with the training for Yardi our roll out date is March 2023. HACM employees all had sexual harassment training. Barbara Cavey will be joining HACM as a consultant. Pomona Ranch is ending its season December 31, 2022.

HACM Executive Director Renee Wright presented FSS/ROSS Coordinator, Leticia Massoyan.

Leticia Massoyan gave a brief introduction about her background experience and all the certifications she possesses.

Commissioner Cece Gallegos thanked Letty for her rock star background.

No public comment.

I. COMMISSIONER REPORTS:

Commissioner Anita Evans she spoke about the Christmas extravaganza on December 18, 2022.

Commissioner Cece Gallegos no comment.

Commissioner Steve Montes thanked everyone. Wished everyone Happy Holidays!

Commissioner Anita Evans has nothing to report.

Commissioner Elsa Mejia thanked Leticia Massoyan.

Commissioner Jose Rodriguez wished everyone a Merry Christmas and he addressed the job title for Marisela. He would like to see it corrected on next meeting.

Commissioner Steve Montes asked about the Commissioner Organization.

Executive Director Renee Wright stated we will address it in our January 2023 meeting.

Vice-Chair Artemio Villegas welcomed Leticia Massoyan and wished everyone a Merry Christmas.

J. CLOSED SESSION:

HACM Legal Counsel Emilio J. Huerta requested that the Board of Commissioners temporarily adjourn open session and that the Commissioners meet in closed session to discuss the following items.

J-1 Employee personnel matters pursuant to CA Govt. Code Section 54957(b)(1).

J-2 Potential litigation

The Board of Commissioners adjourned into closed session.

At 7:10 p.m. the Commissioners resumed open session. Attorney Emilio Huerta reported that there was a vote to file litigation against MORES to recoup funds owed by MORES to HACM.

K. ADJOURNMENT:


Vice-Chairperson Artemio Villegas announced that the next regularly monthly scheduled meeting of the Board of Commissioners will be held on Wednesday, January 11, 2023, at 6 p.m., in the City of Madera Council Chambers.

The meeting was adjourned the meeting at 7:15 p.m.

CERTIFICATE BY SECRETARY OF THE BOARD OF COMMISSIONERS

The undersigned hereby certifies that the foregoing Board Meeting Minutes were reviewed and approved by the Housing Authority of the City of Madera's Board of Commissioners at a duly noticed meeting on January 11, 2023, where a quorum was present in accordance with the HACM Bylaws.

Executed on this 11th day of January, 2023.

By: 
Marisela Lopez
Housing Authority of the City of Madera