

Housing Authority of the City of Madera



205 North G Street • Madera, CA 93637 • (559) 674-5695 • Fax: (559) 674-5701 • TTY: 711 • www.maderaha.org

REGULAR MEETING OF THE HOUSING AUTHORITY OF THE CITY OF MADERA

Notice and Agenda

6:00 P.M.
Wednesday, January 11, 2023

Madera City Hall
Council Chambers
205 W. 4th Street
Madera, CA 93637

This meeting of the Board of Commissioners of the Housing Authority of the City of Madera will be open to the public. Members of the public may comment on agenda items at the meeting in person or remotely through an electronic meeting by logging onto Zoom at:

<https://cityofmadera.zoom.us/j/4566051574?pwd=eVYyMWRvV2FNcXJIWEptbTRDQVVIZz09>

or by dialing (669) 900-6833 and entering Meeting ID No: 456 605 1574.

Written material related to an agenda item for the open session of this meeting which has been distributed by the Board of Commissioners less than 72 hours before this scheduled meeting and is available for inspection during normal business hours at the Housing Authority of the City of Madera office located at 205 N G Street, Madera, CA 93637.

Comments will also be accepted via email at mlopez@maderaha.org or by regular mail at 205 N G Street, Madera, CA 93637, Attention Marisela Lopez.

The meeting room is accessible to the physically disabled and the services of a translator can be made available upon request. This, and any other accommodation, for the disabled, signers, assistive listening devices, or translation services needed to facilitate an individual's participation in this public meeting should be made at least seventy-two (72) hours prior to the meeting. Please contact the City of Madera's Human Resources Dept. at (559) 661-5400, Ext. 8704 or the Housing Authority at (559) 674-5695 Ext. 222 between the business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday. Those who are hearing impaired may call 711 or 1.800.867.4323 for a TTY Relay Service.

CALL TO ORDER: Chairperson Santos Garcia

ROLL CALL:
Chairperson Santos Garcia
Vice-Chairperson Artemio Villegas
Commissioner Anita Evans
Commissioner Cece Gallegos
Commissioner Jose Rodriguez
Commissioner Anita Evans
Commissioner Steve Montes
Commissioner Elsa Mejia

INVOCATION: Pastor Tim Echeverria

PLEDGE OF ALLEGIANCE:

ANNUAL REORGANIZATION:

The Board of Commissioners will conduct a swearing in ceremony naming Commissioner Artemio Villegas as Chairperson, and Commissioner Anita Evans as Vice-Chairperson of the HACM Board of Commissioners, with each occupying such office until December 31, 2023 or until the appointment of new officers in their stead.

APPROVAL OF AGENDA:

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Board of Commissioners on items which are within the subject matter jurisdiction of the Housing Authority. Speakers shall be limited to three (3) minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold their comment until that item is called. Comments regarding items listed for "Public Hearing" on the Agenda, should be held until the Public Hearing is opened. The Board is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Board does not respond to a public comment at this time.

A. WORKSHOPS:

None.

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Commission may request that an item be removed from the Consent Calendar and such item will be considered separately.

B-1 APPROVAL OF REGISTER OF AUDITED DEMANDS DECEMBER 2022

B-2 APPROVAL OF DECEMBER 12, 2022, BOARD MEETING MINUTES

C. RESOLUTIONS, AGREEMENTS, BIDS, HEARINGS, AND/OR PETITIONS:

C-1 RESOLUTION #1234 OF THE HOUSING AUTHORITY OF THE CITY OF MADERA AUTHORIZING THE 2021 FINANCIAL AUDIT REVIEW BY PRICE, PAIGE AND COMPANY.

C-2 RESOLUTION #1235 OF THE HOUSING AUTHORITY OF THE CITY OF MADERA AUTHORIZING THE JOB DESCRIPTIONS FOR PROGRAM HOUSING COMPLIANCE MANAGER AND HOUSING INSPECTOR.

D. WRITTEN COMMUNICATIONS: Marisela Lopez, Executive Administrative Assistant

E. ADMINISTRATIVE REPORTS: Renee Wright, Executive Director

E-1: Monthly Housing Activity Report

	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun	22-Jul	22-Aug	22-Sep	22-Oct	22-Nov	22-Dec
Section 8	Section 8											
Households Assisted	738	731	709	699	740	722	712	698	698	673	683	722
YTD Lease Up projection	712	92%	90%	94%	98.1%	91%	90%	88%	88%	85%	85%	89%
MTD HAP Expenses	\$410.44	\$407,207	\$392,102	\$ 410,305	\$402,532	\$405,844	\$433,836	\$404,063	\$408,237	\$393,281	\$400,850	\$ 298,354
Waiting List	1246	1246	1246	1246	1246	1246	1246	1243	1216	1216	986	876
Public Housing	Public Housing											
Vacancies	9	8	9	9	11	10	12	14	10	9	9	6
Waiting List	2129	2107	2106	2296	2343	2387	2387	2453	2514	2606	2724	2770
Unit Turnover	51	51	53	53	30	30	39	60	51	77	79.13	47
Farm Labor	Farm Labor											
Vacancies	6	6	6	6	6	5	3	3	4	2	1	1
Waiting List	8	10	7	23	35	24	20	14	14	13	13	16
Unit Turnover	75	75	82	82	30	29	39	52	40	49	90	38
Maintenance	MAINTENANCE											
Public Housing	Public Housing											
Open Work Orders	16	21	83	53	27	16	17	68	66	79	75	40
Average days	7	5	5	4	3	3	3	13.3	25	36.5	41	17.2
Farm Labor	Farm Labor											
Open Work Orders	8	9	8	12	9	6	11	41	28	52	52	33
Average days	5	4	4	5	4	35	3	10	9	36	91	38

F. EXECUTIVE DIRECTOR REPORT: Renee Wright, Executive Director

G. COMMISSIONER REPORTS:

H. **CLOSED SESSION:** Attorney Emilio J. Huerta

The Board of Commissioners will adjourn into closed session to discuss the following items

H-1 Employee personnel matters pursuant to CA Govt. Code Section 54957(b)(1).

H-2 Potential litigation pursuant to CA Govt. Code Section 54956.9(d)(4)


I. **ADJOURNMENT:**

The next Regular Monthly Meeting will be Wednesday, February 08, 2023, at 6 p.m., at the City of Madera, Council Chambers.

Certificate of Posting

I, Marisela Lopez, declare under penalty of perjury the laws of the State of California, that I am an employee of the Housing Authority of the City of Madera, and that I posted the above **January 05, 2023**. Agenda for the Regular meeting of the Housing Authority of the City of Madera's Board of Commissioners, near the front entrance of the office of Housing Authority located at 205 North G Street, Madera, CA 93637, and at the front entrance of the Madera City Hall, located at 205 W. 4th Street, Madera, CA 93637, at or about ___3:00___ a.m. / p.m.

Executed this _05_, day of January 2023.



Marisela Lopez, Executive Administrative Assistant
Housing Authority of the City of Madera