

# Housing Authority of the City of Madera



205 North G Street • Madera, CA 93637 • (559) 674-5695 • Fax: (559) 674-5701 • TTY: 711 • [www.maderaha.org](http://www.maderaha.org)

## SPECIAL MEETING OF THE HOUSING AUTHORITY OF THE CITY OF MADERA

### Notice and Agenda

6:00 P.M.  
Thursday, May 19, 2022

Madera City Hall  
Council Chambers  
205 W. 4th Street  
Madera, CA 93637

This meeting of the Board of Commissioners of the Housing Authority of the City of Madera will be open to the public. Members of the public may comment on agenda items at the meeting in person or remotely through an electronic meeting by logging onto Zoom at:

<https://us06web.zoom.us/j/4566051574?pwd=eVYyMWRvV2FncXJIWEptbTRDQVZz09>

or by dialing (669) 900-6833 and entering Meeting ID No: 456 605 1574.

Written material related to an agenda item for the open session of this meeting which has been distributed by the Board of Commissioners less than 72 hours before this scheduled meeting and is available for inspection during normal business hours at the Housing Authority of the City of Madera office located at 205 N G Street, Madera, CA 93637.

Comments will also be accepted via email at [mlopez@maderaha.org](mailto:mlopez@maderaha.org) or by regular mail at 205 N G Street, Madera, CA 93637, Attention Marisela Lopez.

*The meeting room is accessible to the physically disabled and the services of a translator can be made available upon request. This, and any other accommodation, for the disabled, signers, assistive listening devices, or translation services needed to facilitate an individual's participation in this public meeting should be made at least seventy-two (72) hours prior to the meeting. Please contact the City of Madera's Human Resources Dept. at (559) 661-5400, Ext. 8704 or the Housing Authority at (559) 674-5695 Ext. 222 between the business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday. Those who are hearing impaired may call 711 or 1.800.867.4323 for a TTY Relay Service.*

**CALL TO ORDER:** Chairperson Santos Garcia

**ROLL CALL:**

Chairperson Santos Garcia  
Vice-Chairperson Artemio Villegas  
Commissioner Cece Gallegos  
Commissioner Jose Rodriguez  
Commissioner Anita Evans  
Commissioner Steve Montes  
Commissioner Elsa Mejia

**INVOCATION:** Joyce Lane of Glory of Zion Ministry

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OF AGENDA:**

**PUBLIC COMMENT:**

The first fifteen minutes of the meeting are reserved for members of the public to address the Board of Commissioners on items which are within the subject matter jurisdiction of the Housing Authority. Speakers shall be limited to three (3) minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold their comment until that item is called. Comments regarding items listed for "Public Hearing" on the Agenda, should be held until the Public Hearing is opened. The Board is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Board does not respond to a public comment at this time.

**A. APPROVAL OF MEETING MINUTES:** Marisela Lopez, Interim Executive Secretary

A-1 March 9, 2022, Regular Meeting Minutes

A-2 April 13, 2022, Regular Meeting Minutes

A-3 April 19, 2022, Special Meeting Minutes

**B. PRESENTATIONS:**

B-1 Staff Introductions: James Taubert, Interim Executive Director

B-2 Update Regarding Madera Opportunities for Resident Enrichment and Services, Inc. (MORES). James Taubert, Interim Executive Director, Attorney Emilio J. Huerta.

**C. WORKSHOPS:** NONE

**D. CONSENT CALENDAR:**

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Commission may request that an item be removed from the Consent Calendar and such item will be considered separately.

D-1 Approval of Register of Audited Demands April 2022

**E. RESOLUTIONS, AGREEMENTS, BIDS, HEARINGS, AND/OR PETITIONS:**

**E-1 RESOLUTION #1209 OF THE HOUSING AUTHORITY OF THE CITY OF MADERA APPROVING THE 2022 ANNUAL EMERGENCY HOUSING VOUCHER PLAN.**

**E-2 RESOLUTION #1210 OF THE HOUSING AUTHORITY OF THE CITY OF MADERA AUTHORIZING REMOTE TELECONFRENCING OF ALL HACM BOARD OF COMMISSIONER MEETINGS, COMMENCING MAY 11, 2022, TO JUNE 10, 2022.**

**E-3 RESOLUTION #1211 OF THE HOUSING AUTHORITY OF THE CITY OF MADERA APPROVING THE POMONA RANCH FLOORING CONTRACT TO MICHAEL FLOORING IN THE AMOUNT OF \$295,505.26.**

**E-4 RESOLUTION #1212 OF THE HOUSING AUTHORITY OF THE CITY OF MADERA APPROVING AN EMPLOYMENT AGREEMENT WITH RENEE WRIGHT AS HACM'S EXECUTIVE DIRECTOR.**

**F. WRITTEN COMMUNICATIONS: NONE**

**G. ADMINISTRATIVE REPORTS: James Taubert, Interim Executive Director**

**G-1: Monthly Housing Activity Report**

	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun	22-Jul	22-Aug	22-Sep	22-Oct	22-Nov	22-Dec
<b>Section 8</b>	<b>Section 8</b>											
Households Assisted	738	731	709	699								
YTD Lease Up projection	93%	92%	90%	94%								
MTD HAP Expenses	\$410,449	\$407,207	\$392,102	\$ 410,305								
Waiting List	1246	1246	1246	1246								
<b>Public Housing</b>	<b>Public Housing</b>											
Vacancies	9	8	9	9								
Waiting List	2129	2107	2106	2296								
Unit Turnover	51	51	53	53								
<b>Farm Labor</b>	<b>Farm Labor</b>											
Vacancies	6	6	6	6								
Waiting List	8	10	7	23								
Unit Turnover	75	75	82	82								
<b>Maintenance</b>	<b>MAINTENANCE</b>											
<b>Public Housing</b>	<b>Public Housing</b>											

Open Work Orders	16	21	83	53									
Average days	7	5	5	4									
Farm Labor	Farm Labor												
Open Work Orders	8	9	8	12									
Average days	5	4	4	5									

H. **EXECUTIVE DIRECTOR REPORT:** James Taubert, Interim Executive Director

I. **COMMISSIONER REPORTS:**

J. **CLOSED SESSION:** Attorney Emilio J. Huerta

The Board of Commissioners will adjourn into closed session to discuss the following items

J-1 Employee personnel matters pursuant to CA Govt. Code Section 54957(b) (1).

J-2 Madera Opportunities for Resident Enrichment and Services, Inc.

K. **ADJOURNMENT:**

The next Regular Monthly Meeting will be Wednesday, June 8, 2022, at 6 p.m., at the City of Madera, Council Chambers.

**Certificate of Posting**

I, Marisela Lopez, declare under penalty of perjury the laws of the State of California, that I am an employee of the Housing Authority of the City of Madera, and that I posted the above May 10, 2022, Agenda for the Special meeting of the Housing Authority of the City of Madera’s Board of Commissioners, near the front entrance of the office of Housing Authority located at 205 North G Street, Madera, CA 93637, and at the front entrance of the Madera City Hall, located at 205 W. 4<sup>th</sup> Street, Madera, CA 93637, at or about \_\_\_\_\_ a.m. / p.m.

Executed this 10<sup>th</sup>, day of May 2022.

\_\_\_\_\_  
 Marisela Lopez  
 Housing Authority of the City of Madera