

# Housing Authority of the City of Madera



205 North G Street • Madera, CA 93637 • (559) 674-5695 • Fax: (559) 674-5701 • TTY: 711 • www.maderaha.org

## REGULAR MEETING OF THE HOUSING AUTHORITY OF THE CITY OF MADERA

**6:00 P.M.**  
**Wednesday, July 14, 2021**

**City Hall**  
**Council Chambers**

DUE TO COVID-19 AND CHANGES TO THE BROWN ACT ISSUED BY EXECUTIVE ORDER N-29-20 FROM GOVERNOR NEWSOM, THE BOARD OF COMMISSIONERS MEETING HAS BEEN CHANGED FROM A MEETING AT 205 NORTH G STREET MADERA, CA TO A VIDEO AND TELEPHONIC CALL. **The meeting will be conducted pursuant to the provisions of the Governor's Executive Order which suspends certain requirements of the Ralph M. Brown Act. The Housing Authority of the City of Madera will hold meetings remotely via teleconference and videoconference to make meetings accessible electronically, this Housing Authority Meeting will be held via conference call and videoconference and can be accessed as follows:**

Members of the public may participate in the meeting remotely by calling:

Phone ID: **+1669-900-9128**

Meeting ID: **910 6573 1590**

Passcode: **100216**

Zoom Video Conference:

<https://zoom.us/j/91065731590?pwd=VWNxeVJWRm1oWVcvZ1RBdFNzOVBUQT09>

Comments may also be submitted by email prior to the meeting at [massey@maderaha.org](mailto:massey@maderaha.org)

- Every effort will be made to read email comments into the record, but repetitive comments may not be read due to time constraints.
- **Members of the public may participate and are encouraged by joining this meeting by Videoconference or by teleconference using the access information provided.**

**Thank you for taking all precautions to prevent the spreading the COVID-19 virus.**

### **CALL TO ORDER**

#### **ROLL CALL:**

Chairperson Steve Montes  
Vice-Chairperson Santos Garcia  
Commissioner Cece Gallegos  
Commissioner Jose Rodriguez  
Commissioner Anita Evans  
Commissioner Artemio Villegas  
Commissioner Vacant

**INVOCATION**

Ms. Anita Evans, Councilwoman

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

(M/S/C): \_\_\_ / \_\_\_ / \_\_\_

**PUBLIC COMMENT:**

The first fifteen minutes of the meeting are reserved for members of the public to address the Board of Commissioners on items which are within the subject matter jurisdiction of the Housing Authority. Speakers shall be limited to three minutes. Speakers will be asked, but they are not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Board is prohibited by law from taking any action on matters discussed that are not on the Agenda and no adverse conclusions should be drawn if the Board does not respond to public comment at this time.

**PRESENTATION**

A. (None)

**WORKSHOP**

**B. CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Commission may request an item be removed from the Consent Calendar and it will be considered separately.

**B-1** Approval of Minutes of meeting on 6-9-2021

**B-2** Approval of Register of Audited Demands June 2021

(M/S/C): \_\_\_ / \_\_\_ / \_\_\_

**C. RESOLUTIONS, AGREEMENTS, BIDS, HEARINGS, AND/OR PETITIONS**

C-1 Consideration of a Resolution # 1188 of the Housing Authority of the City of Madera Approving an Agreement with the Villa Gardening Services for tree removal/trimming for Public Housing Amp 1 and Amp 2 and Authorizing the Chairperson to Execute the Agreement on Behalf of The Housing Authority of the City of Madera

(M/S/C): \_\_\_ / \_\_\_ / \_\_\_

C-2 Consideration of a Resolution # 1189 of the Housing Authority of the City of Madera Approving a Memorandum of Understanding with Fresno Madera Continuum of Care for services regarding the administration of the Emergency Housing Voucher Program and

Authorizing the Chairperson to Execute the Memorandum of Understanding on Behalf of  
The Housing Authority of the City of Madera

(M/S/C): \_\_\_/\_\_\_/\_\_\_

- C-3 Consideration of a Resolution # 1190 of the Housing Authority of the City of Madera Approving an Agreement with the State of California Department of Housing and Community Development for rehabilitating and improvements to the Pomona Ranch Migrant Center and Authorizing the Chairperson to Execute the Agreement on Behalf of The Housing Authority of the City of Madera

(M/S/C): \_\_\_/\_\_\_/\_\_\_

- C-4 Consideration of a Resolution # 1191 of the Housing Authority of the City of Madera to approve the entering into a Cooperative Agreement between the City of Madera and the Housing Authority of the City of Madera regarding HUD Annual Contributions Contracts and payments in lieu of taxes and authorizing the Executive Director to sign the Cooperative Agreement and take all necessary action with regard to the Cooperative Agreement.

(M/S/C): \_\_\_/\_\_\_/\_\_\_

**D. WRITTEN COMMUNICATIONS**

**E. ADMINISTRATIVE REPORTS**

**E-1 Department Reports:**

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
<b>1</b>	<b>Section 8</b>					
Households Assisted	740	745	762	773	776	778
YTD Lease Up projection	93%	93%	96%	98%	98%	98%
MTD HAP Expenses	\$ 407,265.00	\$413,231	\$420,256	\$438,260.95	\$443,839.95	\$432,768.00
Waiting List	673	1085	1294	1369	1350	1350
<b>2</b>	<b>Public Housing</b>					
Vacancies	5	8	6	2	3	3
Waiting List	1189	1196	1138	1548	1650	1650
Unit Turnover	35	41	37	46	47	48
<b>3</b>	<b>Farm Labor</b>					
Vacancies	5	4	6	5	3	2
Waiting List	1	6	6	6	6	3
Unit Turnover	54	70	73	75	78	75
<b>4</b>	<b>MAINTENANCE</b>					
	<b>Public Housing</b>					
Open Work Orders	167	153	172	138	172	126
Average days	21	19	49	31	111	111
	<b>Farm Labor</b>					
Open Work Orders	118	103	93	95	85	59
Average days	104	56	21	18	61	68

**E-2 1. Next Department in Focus by Month:**

- a. August-Administration

**F. EXECUTIVE DIRECTOR REPORT**

**G. COMMISSIONER REPORTS**

**H. CLOSED SESSION**

**H-1 Conference with Legal Counsel regarding Employee Matter pursuant to Government Code Section 54957 – Public Employee Evaluation-One Matter: Executive Director**

**H-2 Conference with Legal Counsel regarding Salary/Compensation Review of Agency-Wide Employees pursuant to Government Code Section 54957.6**

**H-3 Conference with Legal Counsel regarding Employee Matter pursuant to Government Code Section 54957 and 54957.6 – Public Employee Evaluation – One matter: Legal Counsel**

**I. ADJOURNMENT**

**Next Regular Meeting Wednesday, August 11, 2021 – 6 p.m. City Council Chambers**

Any writing related to an agenda item for the open session of this meeting distributed to the Housing Authority Board of Commissioners less than 72 hours before this meeting is available for inspection at the Housing Authority office located at 205 N G St., Madera, CA 93637 during normal business hours.

*The meeting room is accessible to the physically disabled and the services of a translator can be made available. Request for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy-two (72) hours prior to the meeting. Please contact the City of Madera HR Dept. (559.66 Conference with Legal Counsel regarding Employee Matter pursuant to Government Code*

*Section 54957 – Public Employee Evaluation-One Matter: Executive Director*

*1.5401) or the Housing Authority (559.674.5695). Those who are hearing impaired may call 711 or 1.800.735.2929 for TTY Relay Service.*

I, \_\_\_\_\_, declare under penalty of perjury that I posted the above agenda for the regular/special meeting of the Housing Authority Board of Commissioners for July 14, 2021 near the front entrances of the Housing Authority and City Hall on July , 2021.

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Housing Authority of the City of Madera