

# Housing Authority of the City of Madera



205 North G Street • Madera, CA 93637 • (559) 674-5695 • Fax: (559) 674-5701 • TTY: 711 • www.maderaha.org

## **NOTICE AND AGENDA REGULAR MEETING OF THE HOUSING AUTHORITY OF THE CITY OF MADERA**

**6:00 P.M.  
Wednesday, January 11, 2017**

**City Hall  
Council Chambers**

### **CALL TO ORDER**

#### **ROLL CALL:**

Chairperson Derek O. Robinson, Sr.  
Vice-Chairperson Charles F. Rigby  
Commissioner Jose Rodriguez  
Commissioner Andrew J. Medellin  
Commissioner William Oliver  
Commissioner Donald E. Holley  
Commissioner Cece Foley Gallegos

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENT:**

The first fifteen minutes of the meeting are reserved for members of the public to address the Board of Commissioners on items which are within the subject matter jurisdiction of the Housing Authority. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Board is prohibited by law from taking any action on matters discussed that are not on the Agenda and no adverse conclusions should be drawn if the Board does not respond to public comment at this time.

### **PRESENTATION**

None

### **REORGANIZATION OF BOARD OF COMMISSIONERS**

1. Selection of Chairperson
2. Selection of Vice Chairperson

#### **A. WORKSHOP**

None

#### **B. CONSENT CALENDAR**

B-1 Approval of Minutes of Special Meeting – November 2, 2016

- B-2 Approval of Minutes of Regular Meeting – November 9, 2016
- B-3 Register of Audited Demands – November 4, 2016 – November 15, 2016
- B-4 Register of Audited Demands – December 5, 2016 – December 30, 2016
- B-5 Authorization of Out-of-State Travel for the Financial Services Manager to Attend Training Provided by Casterline Associates, P.C., Advanced PHA Budgeting & Accounting Seminar in Carson City, Nevada, February, 14-15, 2017
- B-6 Consideration of a Minute Order Approving the Benefit Credit Increase to Housing Authority of the City of Madera Employees
- B-7 Consideration of a Minute Order Approving and Authorizing the Executive Director to open a New Checking Account with Wells Fargo Bank for Flexible Benefit Funding
- B-8 Consideration of a Minute Order Approving the Position of an Inspector with the Salary Range beginning at 59.5A
- B-9 Consideration of a Minute Order Approving Agapito Rodriguez, Maintenance Lead to begin at Salary Range 55.0E

**C. RESOLUTIONS, AGREEMENTS, BIDS, HEARINGS, AND/OR PETITIONS**

- C-1 Consideration of a Resolution Approving Schedule of Accounts Chargeable to Collection Losses for the Farm Labor Program Quarter Ending December 2016
- C-2 Consideration of a Resolution Approving Schedule of Accounts Chargeable to Collection Losses for the Public Housing Program Quarter Ending December 2016
- C-3 Consideration of a Resolution Approving an Amendment to the Employment Agreement with Linda Shaw as the Executive Director and Authorizing the Chairperson to Execute the Amendment

**D. WRITTEN COMMUNICATIONS**

None

**E. ADMINISTRATIVE REPORTS**

None

**F. EXECUTIVE DIRECTOR REPORT**

- F-1 Sexual Harassment Training – Liebert Cassidy
- F-2 1431 Riverview
- F-3 Grant Writer Contract
- F-4 Board Orientation
- F-5 Description Regarding Home Funds Application and request that an Ad Hoc Committee be appointed to work with Executive Director

**G. COMMISSIONER REPORTS**

None

**H. CLOSED SESSION**

None

**I. ADJOURNMENT**

Next Regular Meeting Wednesday, February 8, 2017 – 6 p.m. City Council Chambers

Any writing related to an agenda item for the open session of this meeting distributed to the Housing Authority Board of Commissioners less than 72 hours before this meeting is available for inspection at the Housing Authority office located at 205 N G St., Madera, CA 93637 during normal business hours.

*The meeting room is accessible to the physically disabled and the services of a translator can be made available. Request for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy-two (72) hours prior to the meeting. Please contact the City of Madera HR Dept. (559.661.5401) or the Housing Authority (559.674.5695). Those who are hearing impaired may call 711 or 1.800.735.2929 for TTY Relay Service.*

I, Alicia Gonzales, Recording Secretary for the Housing Authority, declare under penalty of perjury that I posted the above agenda for the regular/special meeting of the Housing Authority Board of Commissioners for January 11, 2017, near the front entrances of the Housing Authority and City Hall on January 5, 2017.

*1/5/17 Alicia Gonzales*

Alicia Gonzales

Housing Authority of the City of Madera